

Minutes

Jefferson County Library District
Special Board Meeting
June 28, 2022



Attending

Board: Karen Esvelt, Guy Chittenden, Susan Stovall, Tiffany Turo

Staff: Jane Ellen Innes, Laura Jones

I. Call to Order

Chairperson Karen Esvelt called the meeting to order at 3:23 pm.

II. Acceptance of Agenda and Establishment of a Quorum

A quorum was present. Susan Stovall moved, and Stephen Hillis seconded to accept the agenda with flexibility, as presented. Motion passed unanimously.

III. Library Director 2022-23 contract

Board members reviewed the Library Director's 2022-23 contract. Stovall moved, and Tiffany Turo seconded to approve the Library Director's 2022-23 contract as amended. Motion passed unanimously.

IV. Resolution 21-05 accepting the OAESD for the Oregon Community Summer Grant

Hillis moved and Stovall seconded to accept a grant from the OAESD for the Oregon Community Summer Grant in the amount of \$94,299.74.

V. 2022-23 JCLD Budget

A. Acknowledging Budget Committee Members and Terms

All present expressed appreciation for the Budget Committee's work.

Sandra Hahn – Term ending June 2022

Courtney Snead – Term ending June 2022

Colleen Fletcher – Term ending June 30, 2023

Tim Bewley – Term ending June 30, 2024

Joan Starkel – Term ending June 30, 2024

B. Budget Resolution 22-01

Susan Stovall moved, and XX seconded to approve the following resolutions:

Resolution to Adopt the Budget

BE IT RESOLVED that the Board of Directors of the Jefferson County Library District hereby adopts the budget for the fiscal year 2022-23 in the total amount of \$4,128,926.

Resolution making appropriations

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022, for the following purposes:

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022, for the following purposes:

General Fund		Building and Improvement Fund	
Personnel Services	633,784	Personnel Services	0
Materials & Services	459,655	Materials & Services	11,500
Capital Outlay	61,000	Capital Outlay	1,167,270
Debt Service	0	Debt Service	0
Interfund Transfers	1,000,000	Interfund Transfers	283,000
Contingency	100,000	Contingency	15,000
Total	2,254,439	Total	1,476,770
		Total APPROPRIATIONS, All Funds	\$3,731,209
		Total Unappropriated and Reserve Amounts, All Funds	397,717
		TOTAL ADOPTED BUDGET	\$4,128,926 *

Resolution Imposing Tax

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2022-2023:

(1) In the amount of \$ _____ OR at the rate of **\$ 0.4349 per \$1000** of assessed value for permanent rate tax;

Resolution Categorizing the Tax

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$ _____ OR **\$ 0.4349/\$1,000**

Local Option Tax\$ _____ OR \$ _____/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.... \$ _____

Motion passed unanimously.

VII. Fourth of July Parade

Innes reminded the Board about the opportunity to participate in the 4th of July parade.

VIII. Board Correspondence and Reports

Stovall shared procedure updates she will implement when she begins as chair on July 1. The Board discussed the budget process and preferred changes for the 2023-24 budget process.

VIII. Adjourn

With no further business before the Board the meeting adjourned at 4:43 pm.

Respectfully submitted,



Jane Ellen Innes
Secretary to the Board