

Circulation

Policy #2

Individuals owning property or living within the boundaries of the Jefferson County Library District, Crook, or Deschutes counties shall have library services. They may register as library customers at their respective Library. Residents of neighboring communities without a reciprocal agreement with the District are required to purchase a JCLD library card. Residents of Crooked River Ranch who, although living in Jefferson County, but not inside the 509J School District are required to purchase a JCLD library card.

Library Cards

Library cards may be issued to adults, juveniles, temporary residents, and library outreach customers. Library cards for temporary residents are available for a fee for one-or-three months. Library cards for outreach customers are valid for one year, renewable each year.

Register for a Library Card. To register for a library card, customers must provide evidence of a current county address, telephone number (if any), date of birth if under 17, email (if any). Must present documentation that links the customer's name to the customer's current street address. Parents or legal guardians are responsible for their children's accounts under the age of 18 and must sign an application before a library card is issued in a child's name. The adult in whose name the library card is issued shall be responsible and liable for all fines, material replacement costs, or fees assessed against the said card.

The following statement will be printed on the application:

By registering for a library card, I agree to follow the rules of the Jefferson County Library District and to pay all costs and service charges for materials lost or damaged. I understand that failure to follow library rules may result in the suspension of my library privilege and referral to a collection agency. Library rules and library materials are governed and protected by state law. If I am referred to a collection agency, I will be charged an additional recovery fee.

Customer Responsibility

The customer is responsible for all use made of the customer's library card. If a library card is lost or stolen, the library customer is responsible for all items charged to it until the loss is reported. Replacement cards are subject to a replacement fee. Each library customer is responsible for informing the Library of his/her current address. Parents or guardians are responsible for their minor-aged co-signer's card. The Library reserves the right to suspend borrowing privileges if an account is in arrears.

Loan Periods

The loan periods for library materials shall follow practices necessary for maximum public use and standard library practices.