

JEFFERSON COUNTY LIBRARY DISTRICT BOARD MEETING MINUTES

June 7, 2005

PRESENT: Leslie Weigand, Stephen Hillis, Marie Glenn

STAFF: Sally Beesley

VISITORS: none

1. Board Chair, Leslie Weigand, called the meeting to order at 4:36 p.m.
2. Minutes from May 10 budget meeting, May 10 board meeting and May 31 budget meeting were approved (Hillis/Glen).
3. Resolution adopting the 2005-2006 budget passed (Hillis/Glen).
4. Resolution making budget appropriations FY 2005-2006 passed (Hillis/Glen).
5. Resolution imposing and categorizing taxes FY 2005-2006 passed (Hillis/Glen).
6. Motion to accept certificate of election for Cathy Luther, Susan Stovall, Marie Glenn, Stephen Hillis (Weigand/Hillis). Motion carried.
7. Discussion on donating book to library in Naomi Jack's name in gratitude for her service on the board. Leslie will get a card and have Naomi contact Sally on what book she'd like.
8. It was decided to decide about a board retreat after the SDAO board training in Bend on Aug. 5.
9. Sally will contact Kathy Marsten, the county clerk, and ask for a swearing in of new board member, Cathy Luther on the July 19th board meeting. Marsten will also be asked to print out a certificate. Leslie and Sally will do an orientation with Cathy.
10. There was discussion on vacation/sick leave for staff. Sally brought a comparison chart that included North Unit Irrigation District, JC Educational District, Deschutes Water District, and Mountain View Hospital. Sally will have Mick check to see if vacation accrual is correct for all staff members. This will be a high priority for the board during the next fiscal year. Deciding what parity is will also be a high priority.
11. The board asked Sally to remind staff that payday was on the 5th and 20th of each month.
12. At 5:45 p.m. the Jefferson County Library District went into Executive Session for the purpose of discussion of personnel issues in accordance with ORS 192.660 (2)(i). No action was taken.
13. At 6:12 p.m. JCLD was called back into regular session.
14. Agenda building
 - a. everyone needs to review policies for standing committee so they can be voted on next meeting.
 - b. New board member swear in
 - c. Vacation/sick leave.
 - d. Next JCLD board meeting will be held on July 19. Sally will let Mick Knobel know.
15. Leslie Weigand adjourned the meeting at 6:17.