

**Jefferson County Library District  
Board Meeting  
September 12, 2006  
Rodriguez Annex**

**ATTENDEES**

Present were board members Marie Glenn, Stephen Hillis, and Cathy Luther.

**CALL TO ORDER**

The meeting was called to order at 4:37 p.m.

**MINUTES**

The minutes from the August 8, 2006 board meeting were approved (Hillis/Luther) without discussion.

**PUBLIC COMMENTS**

Former library bookkeeper Peggy Steele told the board she had moved back to Madras from Portland and was glad to be back.

**RESULTS POLICIES**

Library Trends

The Director Report and Youth Services Reports were submitted in writing prior to the meeting.

Committee Reports

Hillis reported orally that the film committee had scheduled films for September and October. The committee has hired two new projectionists, Austin Throop and another high school student. The projectionist is paid \$25 per movie.

Other committee reports were part of the Director's Report.

## **BOARD-LIBRARY DIRECTOR LINKAGE POLICIES**

The board discussed policies on Director Accountability and Board-Library Director Linkage from pages 26 and 28 of the governance policy manual.

The board noted that all department and committee reports should come to the board via the Library Director. The Library Director should be the sole link between the board and library operations.

Hillis asked that the Library Director make reference to board goals in her written reports to make it clear how what she and other library staff are doing furthers the board's goals.

Hillis mentioned that the Director's written reports are to be used in the board's annual review of the Director.

## **SELF-REVIEW OF MEETING**

There was some discussion of the fact that financial reports were not on the agenda. The board receives financial reports prior to monthly board meetings and may raise questions if necessary, but the financial reports will not be a regular feature on the agenda anymore.

The board decided that at future meetings the agenda should include an item after "public comments" called "additions to agenda" in which they or the Director can add items.

The board would also like to include "visioning" as an item on future agendas, with a few bullets underneath spelling out what specifically the board will be discussing. This will give the board an opportunity to plan for the future of the library.

The board needs to have the agenda in advance of the meeting in order to be prepared to discuss visioning items.

Glenn said that she would like the Director's report to end with a paragraph about what the Director will be working on in the coming month.

## **ADJOURNMENT**

The meeting was adjourned at 5:15 p.m.

The next meeting will be October 10, 2006.

*Respectfully submitted:*  
*Jane Ahern*  
*Youth Services Manager*