



**Board Meeting Minutes  
February 26, 2008  
Rodriguez Annex**

**ATTENDEES**

Board Members Present: Marie Glenn, Susan Stovall, Leslie Weigand, Cathy Luther, and Stephen Hillis.  
Staff members: Sally Beesley, Director.

**CALL TO ORDER**

Hillis called the meeting to order at 4:05 PM.

**MINUTES AND AGENDA**

The minutes from the February 12 regular board meeting were discussed. It was generally agreed that they were inaccurate and incomplete. It was pointed out that minutes are a tool that board members use to complete action items as well as track discussions and decisions the board makes. Therefore, accurate and complete minutes are important. The minutes will be corrected and brought to the March 11 Board meeting for acceptance.

There was no public comment.

The agenda was discussed at length and rewritten. New agenda:

Library Trends  
Results Monitoring  
Library Board Priorities  
Budget

Board meeting on March 11 to include: report by Hillis on pg 22 of Policy manual, Board Priorities, Kathy Olson's book, and executive session for Director Evaluation.

**EXECUTIVE LIMITATIONS**

Beesley gave a presentation on Library Trends: Even from ancient times, libraries have been places where people can get access to information. Now books, magazines, newspapers, and internet sites are easily accessed through many ways other than a library, Libraries are now stepping up to offer communities a place to not only access information, but contribute as

well. Another need that libraries can address is public space. Partnering with other organizations is another tool that libraries can use to serve the public. Internet offers a virtual interaction, libraries can offer real interaction.

Post presentation discussion. General agreement with points made in presentation. More website development was discussed. Interactive website should be explored. A newspaper article listing the libraries accomplishments was suggested.

## RESULTS POLICIES

### **Results Monitoring Report**

The Results Monitoring Report was discussed. Ways to improve it and make it a more helpful document were brought up. More in dept analysis by director of the statistics will help the board gain accurate and clear picture of library status. Comparisons to similar sized libraries should be included. A more comprehensive report needed to help the board better prepare the budget. Each result should report on each part of the three bullets at the beginning of the Results Policies.

It was agreed that the current results policies monitoring report doesn't meet board needs. Marie Glenn and Sally Beesley will work on the report together and present it at the April board meeting.

### **Board Priorities**

There was a brainstorming session on Board Priorities for 2008-2009. The following is a list of ideas that were generated:

#### **BOARD PRIORITIES DRAFT 2008-2009 FEB 26, 2008 MEETING**

*Priority 1  
6.30.2009*

*Same 5 year building plan w/ task 7,8,9 completed by*

Look into possibility of Westside Elementary as future library site.

*Priority 2*

*Website – KEEP UPDATED DAILY VS WEEKLY.*

Expanded Senior page, teen page,

Feedback link – Home Page

Links to other county services

Other services list library on website (crestview cable,

chamber, etc.)

Friends of the Library

Volunteer opportunities listed  
Community Read  
Tutoring/Proctoring service  
Kids page  
Board picture and bio  
Staff pictures and titles  
Interactive materials  
Informatics  
Art exhibits and artist information  
Interactive

*Priority 3*

*Connect with Schools*

display

Newsletters  
History Day and Project Reach exhibits for research and

promotion

Poetry readings (similar to William Stafford Day)  
Kids Club, connect somehow  
Go to principal meetings  
Have personal relationship w/ some faculty to assist w/

*Priority 4*

*Youth Services Enhanced*

Utilize offered help from DPLS  
Teen programs increase attendance and variety  
Increase attendance at story times  
Interesting and varied art work displayed in children's area  
Grants  
Traveling art exhibits  
Display art from story times  
Youth leadership class  
Honor Society

*Priority 5*

*Improve Use of Space*

Displays drop down-suspension  
Staff work space  
Teen space  
Entry way space

*Priority 6*

*Promotion of Library and Annex enhanced*

Camp Sherman

"Off the Shelf" more places, Spilyay, Crooked River Ranch,

for the library

Sageland ad, Chamber Directory, Go, Us  
Reader Boards –chamber, South Y, Parr, or purchase one

service groups.

Website  
Community involvement, Rotary, Soroptomists , more

*Priority 7*

*Enhanced Outreach to Seniors*

Senior Center participation/programs  
Check out time??

Transportation to library  
Homebound-mail books  
State Library Services  
State program for seniors  
Senior web page link  
Lights/furniture  
Senior open house (foundation, movies)  
Advertise large print books  
Senior events

*Priority 8  
Foundation*

*Develop "Wants" list for friends of the Library/Endowment*

*Priority 9*

*Initiate learning opportunities for staff and management*

*Board priorities submitted by Luther & Weigand*

### **Agenda Building**

#### **March 11 Regular board meeting**

Hillis to report on pg 22 of policy manual for governance monitoring  
Board monitoring discussion on pgs 23-25 of manual (Board Operations)

Board will have read and be ready to comment on

Financial Planning and Budgeting/Conditions and Activities

Board Priorities for 08-09

Olson book signing

Executive Session, Director Evaluation (reminder – site appropriate OR law)

Results Policy Monitoring Report – April agenda

The meeting was adjourned at 8:04 PM.

*Respectfully submitted:*

*Sally Beesley*

*Library Director*