



**Approved as Amended, Feb 10  
Board Worksession Minutes  
January 12, 2009  
Rodriguez Annex**

**ATTENDEES**

Board Members Present: Cathy Luther, Stephen Hillis, Susan Stovall, Marie Glenn, and Leslie Weigand

Staff member: Sally Beesley, Director

**CALL TO ORDER**

Luther called the meeting to order at 4:30 PM.

**Needs Assessment.** It was generally agreed that task 6 still needed to be completed and that 7,8,& 9 are to be completed by the director & library staff. With the courthouse and historical society working on building new facilities and current economical situations it was decided not to pursue constructing a new facility at this time. The results from the Needs Assessment can be used as guidelines for board priorities and for board to develop service responses. Staff can also use Needs Assessment Report as a guide to develop programs.

A previous Needs Assessment that was completed over 5 years ago was discussed. It was agreed that both Needs Assessments were similar.

Service Responses. Library Service Responses, as printed in ALA's "New Planning for Results," were reviewed and out of the 13 suggested ones, these were selected: Cultural Awareness, Commons, and General Information.

It was pointed out that the new vision statement developed and accepted at previous board meetings needed to be posted on the website.

The library staff will next develop ideas as to how these Service Responses could be accomplished. The staff should consider many options, even "pie in the sky" type services. The staff will narrow these down to what is practical. Recommendations are to be reported back to Board. Then the Board can set its priorities. There was some disagreement as to who will develop the mission statement – staff or board.

There was some discussion on the value of measurable results. It is important that the measuring not become the focus of the priority/result. Measurable results are only indicators. The budget is also an indication that results are being met by how the money is (or isn't) being spent to accomplish results/priorities. A chart was developed to show the flow of the above information:

## **BOARD**

- Service Responses (Results)
- Vision Statement

## **STAFF & SALLY**

- Brainstorm
- Come up with Practical Ideas

## **STAFF**

- Mission Statement (questionable)

## **BOARD & STAFF COMMITTEE**

- Service Goals (Priorities) (questionable as to whether Board/Staff committee necessary)

## **PRIORITIES**

- Results & Priorities - Board
- Strategic Planning – Sally
- Implementation Strategy – Sally & Staff
- Budget Allocation – Sally
- GAP statements – Sally
- 

**Crooked River Ranch.** Ideas to better inform the public on the Crooked River Ranch ballot measure: A political action committee could be started. Letters to all CRR card holders could be sent out, asking for a PAC is not allowable. As an elected body, board members may not advocate for passing the ballot measure. Beesley will contact CRR Chamber of Commerce Director. She also reported that some of the people prefer non-resident fees to becoming part of the District. Weigand volunteered to go to courthouse to pay fee. Board members agreed to ask 3 or 4 people each to be on the PAC committee. College issue will be on ballot measure also. Both measures increase taxes. It was clarified that the CRR measure has to pass both in the District and in the area to be annex into the District.

Stovall disagreed that a PAC meeting should be formed. An informal committee could be formed. Stephen said he would email 3 people from CRR to see if they would be interested in forming a committee to help pass the ballot measure. They could be given names of others who are interested. Beesley will create documents explaining the issue.

**Board Priorities.** Current priorities were reviewed.

Priority One - Building plan. Since building a new facility has been postponed, this priority can be deleted for now. It was also stated that the priority could be adapted.

Priority Two – Website. Good improvements this year.

Priority Three – Connecting with schools. It was reported by Glenn that new YS librarian was giving presentation at the school this last week. All seemed satisfied with results of this priority.

Priority Five – annexing Crooked River Ranch will not need to be a 2009-2010 priority as the vote will already have decided this.

There was a discussion that past priorities are maintained through monitoring of Results Policies.

Hillis recommended that these Priorities be reviewed again in board meeting in terms of the impact on the budget. Priorities could be changed at that time.

It was decided to take 10 minutes and decide 2009-2010 priorities. There was general discussion that included priorities and results. Comments were: Priority one could be changed to a building plan that means modifying existing facility. Results Policy was referred to for building new priorities. It was agreed that a priority for 09-10 would be services to teens. Special Needs is being addressed through large print, online resources, & audio books. It was generally agreed that this Result is being addressed adequately. Spanish services is also doing well. Facility – Board would like to see better use of annex space, use for break room, processing or other purposes. Weigand suggested that the Results Policy #2 be amended to state “Library facilities accommodate library services *and staff.*” Staff needs area for taking breaks.

Options for Annex usage were discussed. Staff break room, computer lab, teen area.

Maintenance of building. Priority three. Repairs. It was agreed that improved facility maintenance would be a good priority. Improvements to Annex – new furnace, paint, repairs, etc. Eco panels for heating. AC. Solar power? “Neater & greener.” Re-asphalt parking lot & paint lines.

Priority Eight – Friends of the library. It was agreed that this does not need to be a board priority.

**There were three priorities that were roughed out:**

- 1. Library Services to teens**
- 2. Expand use of Annex**
- 3. Enhance maintenance of buildings**

Meeting was adjourned at 6:35 PM

*Respectfully submitted:*

*Sally Beesley*

**Library Director**