

District Board Meeting
 March 10, 2009
 4:30 PM



Minutes

Attendance:

Board Members: Susan Stovall, Stephen Hillis, Marie Glenn, Leslie Weigand.

Staff: Sally Beesley, Patrick Goodman

UNFINISHED BUSINESS

Agenda Item	Discussion/Notes/Directors Report	Responsibility/Action
1. Call to order	Glenn called the meeting to order at 4:31 PM.	Cathy
2. Public Comment/Logo	There was no public comment.	Travis Furry
3. Approve minutes 2.10.09	<p>1. One typo was corrected and format suggestions were made. It was also stated that minutes should be edited by YS librarian before board meetings. A redundant sentence was taken out. It was clarified that Director's Report be added to the end of all minutes from now on. The minutes from the Feb. 10 regular board meeting were accepted as amended. (Hillis/Stovall).</p> <p>It was clarified that JCL books at the Genealogy Library are in the process of being cataloged correctly so the public is aware of them. They are reference materials, and do not check out. They are available to the public through the genealogy library. It was moved and seconded to accept the minutes as amended (Hillis/Stovall). Motion carried.</p>	All
4. Additions to the Agenda	<p>2. There was general agreement that the new agenda format was helpful. Everyone appreciates getting the minutes a day or two after the meeting.</p>	Leslie
5. Financial review	<p>3. The current budget actuals were reviewed. Accounting and Auditing expenses were clarified.</p>	All
Executive Limitations		
6. Preliminary budget	<p>4. Beesley reported that not much has changed on the proposed budget. One change was that Beesley went over computer expenses with Knobel to make sure the money was appropriated</p>	Sally

	<p>correctly. Beesley also gave a short report on how to account for donations. All donations are made to the Endowment Foundation, and when the library wants to use those funds, a check will be written by the Endowment Foundation to the library. Beesley keeps track of those donations. The recent donation to the film committee was discussed, and it was stated that those funds should probably go through the Endowment Foundation as well.</p> <p>It was agreed that HSA contributions would be \$2800 per insured employee. This is the same amount contributed for the 08-09 year. PC reservation software is still waiting on DPL.</p> <p>It was decided to move on with the rest of the agenda, and return to a discussion of the proposed budget later.</p>	
7. Financial Planning and Budgeting Policy report	It was moved and seconded to accept the financial review (Weigand/Stovall). Motion carried	Sally
8. Financial Condition and Activities report	5. It was moved and seconded to accept the financial report (Stovall/ Weigand). Motion carried. Format suggestions were requested to make the document more professional in appearance.	
Governance		
9. Election	6. Board members have filed for re-election. Stovall will do so before the 19 th . Shapiro has also filed for the vacant seat.	Steve and Susan
Board- Director Linkage		
10. Review director contract for budget purposes	7. It was decided to move this to an executive session and discuss vacation and holiday benefits at this point. Glen reported that she and Luther went over all the past minutes dealing with vacation and holiday benefits and recommended that the Floating Holiday be dropped, and vacation accrual capping at 20 days. Staff still has 12 sick days, 9 holidays, and a minimum of 10 days of vacation, totaling 31 paid absences. It was also noted that many companies, due to economic conditions, are not offering	All

	<p>any holiday, vacation or sick leave benefits. It was also clarified that there is no cap on how many sick leave hours can be accumulated, but vacation hours are capped and are “use them or lose them” after so many are accumulated. Hillis expressed concern that there should be a legitimate reason for these changes to number of holidays and vacation accrual cap, and that these reasons should be explained to staff.</p> <p>It was moved and seconded that the vacation and holiday benefits be changed to delete the Floating Holiday and cap vacation at 20 days, as discussed and that this policy change go into effect on July 1, 2009. (Stovall/Weigand). Motion carried.</p>	
Executive Session	<p>The board went into Executive Session at 5:23pm in accordance with OR 192.620. Executive session ended at 5:45pm. No action was taken.</p>	
Results Policies	Discussion/Notes/Directors Report	
9. Mission Statement	<p>Board expressed their approval of the mission statement. Weigand suggested that “safe” be added before welcoming. Stovall stated that visitors to our area may also want to be added to the statement. It was moved and seconded (Hillis/Weigand) that the mission statement be accepted. Motion carried. Statement will be put on the website, and added to the operating policies. A nice plaque with the mission statement on it was suggested.</p>	Sally
10. CRR documents update	<p>8. Travis Furry joined the meeting at this point and gave a presentation on Logo design: The Logo is the face of your company/library. Needs to be professional. Strong logo gives strong presentation. This could be important in donation requests. We want to look organized and stable. Execution and concept are the two golden rules of logo design.</p> <p>Our logo is a great concept with the</p>	Steve/Sally

	<p>mountain & book. Execution of our logo isn't done well. A logo needs to work in black & white as well as color. Gradients are a problem. No central focal point. The text is very separate from image. Not symmetrical. Furry showed examples of bad composition. Logo development takes time, can't be done quickly. Square or circle formats are easier and better. With a few tweaks, our logo could be improved. Solid colors are better. Two colors is best, maybe three. Consider another typeface. Certain typefaces look sloppy and give a sloppy impression. Adaptability and scalability is important. Concept is good, just needs improvement in the execution.</p> <p>Furry would like to donate his hours up to a certain amount. Next step would be brainstorming. Furry will write up a proposal that will include how many hours he is donating and how many weeks it will take to complete the project.</p>	
11. Draft Mission Statement		Sally
12. Staff Safety Committee minutes	<p>9. Board would like hot water issue in annex solved. Also fix annex front porch fixtures. Put awning that is in stairwell on Craig's list. It was emphasized that safety committee should meet regularly. OSHA information should be available and posted. It was clarified that the fire department does have a key box on the building and the correct key is in the box.</p>	Sally
13. Outreach monies spent	Update in director's report.	Sally
14. Website update report	<p>10. Update in director's report. Still a couple of corrections to make. Board meetings not very prominent. Donation from links are not working.</p>	Sally/Susan
15. Annex Committee report	<p>11. Weigand reviewed ideas for use of the annex. Ideas were: create staff room on stage area by building a wall. Turn orientation of upstairs meeting room. Create better entrance and exit by moving wall between entry way and meeting room to create larger lobby. Downstairs: take out wall between child care area and let light into the room. Take</p>	Sally/Leslie

	<p>out kitchen. Create more space for storytelling office. New kitchen could be upstairs in staff area, but also accessible by public. Teen area could be incorporated. New electrical wiring would be needed upstairs to accommodate changes. Current chair storage damages wall. Chairs could be stored against new wall in cabinet. \$30-50,000 dollars is an approximate budget. Stage area is important to staff as a stage, but new plan would have a stage option. Staff is also concerned about working downstairs alone, cut off from the rest of the library in a public space where anyone could come in.</p> <p>Number of computers in the library could be increased by reconfiguring current area instead of moving computers to annex. Two meeting rooms could be created downstairs in the annex where chairs are always set up for meetings. Outside of building could be improved. Windows could be replaced. Steeple could be taken down. Weigand will pursue pricing on some of these ideas.</p>	
<p>16. Vacation and holiday benefits report</p>	<p>12. It was confirmed that health benefits are 80/20%. A 70/30% comparison was made and a breakdown of actual benefits cost was done. It was figured that it would cost the district \$30 less per person if it was a 70/30 split. No change was requested. It was clarified that HSA accounts can cover deductible, vision or dental, but not insurance premiums.</p> <p>Beesley stated that the proposed budget is higher than projected revenues, but due to fund balances accumulating every year for the last several years, expenditures would still be covered. The board decided that projected expenditures should not exceed projected revenue. It was decided that although there is a fund balance, it should be left in reserve incase collected revenues are less than projected revenues. Adjustments were made in several categories to balance the projected revenue with</p>	<p>Sally/Marie/Cathy</p>

	expenditures. Adjustments were made in employee increases, contingency fund, travel expenses, and custodial expenses. Keeping HSA amount at \$2800 per employee also reduced expenditures.	
17. Volunteer update	Update is in director's report.	Sally
18. Live Homework promo	13. Update is in director's report. Hillis suggested that flyers could be given to parents at parent teacher conferences. Glenn stated that a stack of flyers or bookmarks could be on a table at parent teacher conferences for anyone to pick up. Bookmarks could be put in books as people check out.	Sally
19. Delegation to YS update	14. Update in director's report. He will also proof read the minutes and attend the board meetings at least quarterly. It was decided that board meeting would be at 3PM from now on. Budget meeting will be at 5PM. Goodman will be invited to April board meeting and budget meeting.	
20 Survey Monkey	15. It was agreed that \$20 can be spent to purchase an upgraded version of Survey Monkey, for both staff and computer users. Weigand will create and administer the surveys.	Sally/Leslie
21. school link to lib website	Update in director's report.	Sally

It was decided to end the meeting at this time, and address the rest of the agenda items at the April meeting.

The meeting was adjourned at 7:45 PM.

Respectfully submitted:
Sally Beesley
Library Director

NEW BUSINESS

Executive Limitations	Discussion/Notes	Responsibility/Action
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Governance	Discussion/Notes	Responsibility/Action
		Board
Board-Library Director Linkage	Discussion/Notes	Responsibility/Action
Results Policies	Discussion/Notes	Responsibility/Action
23. Library services to teens		Sally
24. Expanded use of the annex		Sally
25. Enhance maintenance of buildings		Sally
28. Warm Springs circ station		
25. Agenda Building		Board
Adjournment		

Mar 10 Board meeting
 March 28 OMSI Science Festival
 April 1-3 OLA
 April 3-4 Community Read events
 Apr 14 Board meeting, first budget meeting
 May 12 Budget Committee 2nd budget meeting

Jefferson County Library District
March 2009 Director's Report
Prepared by Sally Beesley, Director

The first part of this document is to report back to the board on the unfinished portions of our agenda for the March 10th Board meeting. Numbers should match up with agenda.

Unfinished Business:

6. Preliminary Budget: I collected salary schedules from Silver Falls, City of Madras, DPLS and 509J school district to compare wages. I did not receive a response from Prineville or Burns libraries. School District lowest starting wage is \$10.11, many of whom do not receive health, vacation or holiday benefits. At the library, 5 of the 11 employees do not receive health, vacation or holiday benefits. All 5 of them have hourly wages that are less than the school's lowest starting wage. 4 of these library employees have been here 5 years or longer. Of the 6 library employees that do receive vacation, health and holiday benefits, one is below the lowest wage offered by the school district, 3 are between \$11 & \$13/hour. Our YS librarian is paid the same as step one of a Maintenance Custodian or Accounting clerk at the school district and less than a first year teacher. The Director's salary is comparable to a teacher with 10 to 13 years of experience.

Silver Falls Library lowest starting wage is \$9.41. We have 5 employees that have the same job equivalent as Circulation Assistant. Of these 5 employees, 3 are making less than Silver Falls starting wage. Our highest paid employee in this category is making \$10.04/hour and has been with the library 10 years.

We have one employee that has the same job equivalent as Tech. Svcs which starts at \$10.29/hour. This employee has been with the library 5 years and makes \$9.80/hour. We have 2 employees that have the same job equivalent as Circulation supervisor. Starting wage at SF for this position is \$13.54. Our employees make \$11.26 & \$12.67.

City of Madras lowest starting wage is \$10.35/hr. 7 of our 11 employees make less than this amount. Since DPLS wage chart is difficult to decipher and make comparisons with, none were made, but it is included for those who would like to look at it.

Minimum Wage increases. There will be another minimum wage increase in 2010. As a result of Ballot Measure 25, passed by voters in 2002, the minimum wage is adjusted annually based on changes in inflation as measured by the Consumer Price Index (CPI). The Commissioner is charged with adjusting the minimum wage for inflation every September, rounded to the nearest five cents. So we will not know what the minimum wage increase will be until September. As you remember, last September gas prices were really high. That might account for the good sized jump in minimum wage. At this point, all we can do is estimate.

Annex. After meeting with Leslie Weigand, the figure of \$30,000-\$50,000 budgeted for Annex improvements seemed the most appropriate.

Accounting fees. I explained the board's concern over the annual 2% increase to Mick Knobel and he agreed that with current economic conditions he would not be requesting an increase this year. Here's the history of accounting expenses.

Mick Knobel was contracted in March of 2005 at \$15,000/year. In July of 2007 that was increased to \$15,340, and in July of 2008 it was increased to \$15,695. He is contracted for bookkeeping and payroll.

All the extra work, the proposed budget, as well as any other questions are not part of the contract. However, as he put it "I do it as a bonus because I know you appreciate it and I know how important it is to get it right and it's extremely complicated."

He also stated, "I really enjoy working with you and the library. You're everything I look for in a working relationship. "

There are no other new figures since our Feb. Board meeting.

9. Election: Melissa Shapiro has agreed to run.

11. Mission Statement: Here's one I came up with:

Our Mission

The Jefferson County Library District exists for the use, education, and enjoyment of all citizens of the Library District.

The Library...

- provides access to diverse theories, ideas, and opinions in a variety of formats
- supports developing readers and lifelong learners
- offers information, courteous services, and quality programs

... in a welcoming environment.

12. Crooked River Ranch ballot measure: (Priority 5) Document is written up and Stephen has given me three names of people in CRR to contact. I have received guidelines from the Secretary of State and SDAO. There is one more form that needs to be filed, and I have contacted David Glenn about this and am waiting to hear back from him.

13. Staff Safety Committee Report: by Jackie May
Safety Committee Meeting Minutes
2/26/09

Attending: Lorene, Patricia, and Jackie

1. Each member reported findings from an inspection of the library grounds, the Annex building, and the inside of the library.

A. Lorene checked conditions at the Annex. Here are her findings:

- 1. On the front "porch" of the Annex, the eastern-most overhead light is burned out.**
- 2. There is no first aid kit available at the Annex.**
- 3. The door handle to the "playroom" is falling off.**
- 4. There is no latch on the window in the north stairwell.**
- 5. There are no safety plugs in any of the outlets.**
- 6. The puppet theater and the gazebo in the north stairwell are a hazard.**
- 7. Upstairs in the stage area, there are nails sticking out of the walls. The yoga class has encountered these while using the walls for their balancing exercises.**
- 8. In the Annex parking lot, there is a dip in the asphalt.**
- 9. There is no hot water at the Annex, but we are assuming this is because of the extra electric expenses.**

B. Jackie checked on various items in the library.

- 1. The supply status of the first aid kit in the library was checked. We are getting low on vinyl gloves, so Dion will order a box with his next order from Quill. There are plenty of bandages, gauze pads, tape, blood borne pathogen clean up kits, ointments, etc.**
- 2. After a call to the Fire Dept. business person, it was determined that the library fire extinguisher is in need of checking. The technician from All American, Inc. in Redmond will stop by on his next visit to Madras to check out our fire extinguisher.**
- 3. Patrick mentioned that as he has been weeding books and changing things in the Children's Dept., he has uncovered many electrical outlets that do not have child safety plugs on them. He determined that he could use 20-30 plugs. This was noted for a purchase at Bi-Mart.**

C. Patricia mentioned that she has been working on various projects on the library grounds and watching for potential hazards.

- 1. It is wonderful that she has her First-Aid and CPR card, as well as Blood borne pathogen cleanup training, and Epi training (in case someone has an allergic reaction to a bee sting or other problem).**
- 2. Patricia would like to repaint the bench in the front step area as the paint is peeling.**

2. Actions taken.

A. Lorene.

- 1. She offered to pull the nails on the stage at the Annex. These nails are probably left over from Summer Reading program decorations.**
- 2. Lorene will try and fix the door handle on the "playroom" downstairs at the Annex.**
- 3. On her next visit to BiMart or a hardware store, Lorene said she will look for a first aid kit and the child safety plug ins. One of our challenges will be keeping the first aid kit intact and the kit or materials not stolen. We may have to get a wall mounted first aid kit.**

B. Patricia.

- 1. She will get someone to help her change the light bulb over at the Annex front "porch".**
- 2. Patricia will look into replacing the missing latch on the north stairwell window.**

3. As mentioned before, Patricia would like to paint the bench near the front steps of the library.

C. Jackie.

1. Jackie will contact All American Inc. in Redmond to set up a technician call for checking the fire extinguisher.

2. She will look into finding a video or DVD that is on blood borne pathogens cleanup. Patricia mentioned that there is a safety video on that subject that we can watch and get trained.

3. Jackie will help Patrick put the child safety plugs in the outlets in his section of the library and also find the outlets in the rest of the library.

4. Also, Jackie will look for more “everyday” hazards in the library, such as protruding carts and kick stools that people could trip over, cords that could be hazards, etc.

3. Ongoing concerns:

A. We don't know what to do with the puppet theater and the gazebo. They need to be easily accessed but are blocking the stairwell and are very heavy to move!

B. The windows at the Annex aren't user friendly. Most of them are painted shut and also have mesh on the outside. In the event of a fire, there is the main entrance for an exit upstairs, and the basement exit downstairs.

C. Handicap accessibility into the Annex basement?

4. Issues completed.

A. The table by the copy machine was turned N-S and covering the long extension cord strip. Patrons can still sit at the tables and plug in their laptop computers. Patrons going to and from the patron computers will not have the added hazard of tripping over the extension cord.

B. On 2/27/09, Technician Pereira from All American, Inc., made a service call to check out the fire extinguisher. He told the Library Director, Sally, and Jackie that the current extinguisher is now too old to meet business and industrial fire codes. The library purchased a new extinguisher for \$55.50, after a \$4.00 credit for the old one. He will be making a service call every year to check the status of our fire extinguisher.

14. Outreach money: (Priority 7) Money is beginning to be spent. There's a flip camera that will be used for teen outreach, John Daniels, Oregon author, making a presentation in Bend, has agreed to come a day early and do a presentation in Madras. There are also print outs of how outreach money is being spent if anyone wants a detailed report.

15. Website update: (Priority 2) Glenn and Stovall went through all the links and pages on the website and check for accuracy and links that did not work. All these corrections were given to Hryciw who will make the corrections. He also stated that there is software that he can use that will check all the links on our site to make sure they work. He will run that software periodically.

16. Annex renovation: (Priority 1) Weigand and Beesley met on Feb. 25 to talk about the annex renovation. It was decided to recommend that \$30,000- \$50,000 be budgeted to renovate the annex and that a committee be formed to come up with a plan to turn the annex into a more usable public space. Some ideas mentioned were: staff room, computer lab, and general beautification of the building.

17. Vacation & Holiday: Marie Glenn will report on the committee's recommendations at March board meeting.

18. Volunteer update: We have had a few more people signed up as volunteers. Two are specifically for the children's area and Goodman is working with them. We also have a community service person who

will be straightening and dusting book shelves. She has 100 hours to complete so will be with us for awhile. A youth group will also be doing a service project in March.

19. Live Homework promotion: (Priority 2, 3, & 6) Schools and staff were advised of free online training coming up and reminded. Jackie May took the online training. Goodman felt he would be able to learn to use the database on his own. He will also be reminding classrooms and library visitors of the database and promoting it at a variety of activities. A poster is also on display in the library and sent to the schools. Live Homework Help has been added to the statistical chart so that we can track monthly usage.

20. Delegation to YS Librarian update: Goodman reported back that he appreciated being at the Board meeting and felt he now had a better understanding of what would be expected of him. All emails to board are now sent to him as well.

22. School link to library website: (Priority 2, 3, 4 & 6) I checked the school's website and found that a link to our library is already there. Under students, there is a link called library links, and if you click on that, JCLD is one of the libraries listed. And yes, the link did work when I clicked on it.

Priorities

Much of this is already in the above report.

Priority One – *Same 5 year building plan with tasks 7,8,9 completed by June 30, 2009.*

Report in Unfinished business

Priority Two – *Website: maintain current & relevant, create links to other websites, Friends of the library webpage, Art exhibit information.*

Report in Unfinished business

Priority Three – *Connect with schools*

Report in Unfinished business

Priority Four – *Youth Services Enhanced. Maintain current level to children, increase number of teen programs, art in children's area.*

Youth Services Report:

February 2009

What was done:

- The E book weeding is 90% complete. Only a few labeling and processing steps need to be completed, and another weed won't be needed until probably about next year.
- The E books were shifted again in order to complete my original plan to give Easy Spanish books a larger area that was still in the early childhood section. Marrero has it from here.
- The J bagged books and cassettes have finally been removed for good. I am currently working through which ones to keep and which ones to give to the Friends of the Library. Many of the items will have to be put into new covers in order to keep a nice, tidy appearance. Once all of the items have been re-labeled and processed, they will be shelved in their new home at the end of J fiction.
- The area that once housed the bagged books is now being turned into an area that will hold board books for babies, easy readers, and a soon to be created children's dvd area. I'm contemplating whether or not to make this exclusively for educational dvds, or open it up to kids/family movies.

What's next:

- Thursday will begin my partnership with the Welcome Baby program. This is tentatively being scheduled as a quarterly program, with the want to expand depending upon the turn-out of the first few meetings. My role is to give a 10-15 minute demonstration on how to handle books, how to read to newborns/toddlers/pre-schoolers, and the importance of reading and interacting with very young children.
- I'm about a quarter way through sculpting a number of sharks that will take the place of the major display area that currently holds the outer space lay-out.

- By the end of the month, I'll begin the initial steps to begin my J fiction weed. Despite this collection being almost equally dated and worn as the E books, it's a far fewer quantity of titles that I'll have to work with. Turn-around time should then be much faster than with the E's.

Priority Five – *Pursue annexation of Crooked River Ranch*

Report in Unfinished business

Priority Six – *Promotion of Annex and Library*

Annex usage:

December 29 events January 41 events February 39 events

Leslie Weigand and I took a few minutes to clean up the entry way. Weigand and Stovall also worked on the entry way. All the tax forms are now in the display rack in the library. There are no signs in the windows. Weigand also got the base of the statue refinished. The entry way looks much better.

To celebrate Oregon's 150th birthday of Feb. 14, we had Great Earth bake about 150 Oregon shaped cookies for us that we passed out over a 4 day period. There was also a nice display of Oregon books on our display table.

The Friends hosted a great Chautauqua program that 42 people attended. The presentation was on the historical quilts of Oregon and all who attended seemed to really enjoy it.

I've been working on programs for April. Here's a list of upcoming events:

March 28 OMSI Science Festival

April 2-4 Community Read

April 7 or 8 Lawson Inada at school (Oregon poet laureate)

April 12 Skillet Lickers concert in annex

April 26 Gardening program at CHS Garden Center (we are co-sponsoring this and will help w/ promotion as well as put up gardening books display)

April 30 John Daniel, author presentation (has won Oregon Book award a few times)

Priority Seven – *Enhanced Outreach to Seniors*

Storytimes are held at Aspen Court and East Cascade Living Center each week.

Book bins to Ashwood continue as in previous reports. We also added a bin for Antelope store and Culver fire station.

I have also been talking with Dave Patterson, Crook County Library Director, about bookmobile services. Crook County Library has a bookmobile that they only use twice a week to go to Post and Paulina. It could be contracted by JCLD to serve some of our outlying areas. This could be a great way to provide outreach not only to Seniors, but all members of the community.

Priority Eight – *Develop "wants" list for Friends of the Library/Endowment Foundation*

Melissa Shapiro's website is up and donations on the library wish list are starting to come in. The Friends have stated that they had wanted to use their funds to put something special in the new library, such as a fireplace. Now that a new library is not being considered, they will be considering other alternatives for the funds they raise.

Priority Nine – *Technology improvements – Install self check out, PC reservation software, 2nd OPAC in Children's area*

We are still waiting on Deschutes Public Library for the PC reservation software and will be able to install a 2nd OPAC in the Children's area as soon as the Follett computer is freed up.

Miscellaneous

Glenn asked me to check into the Madras Urban Renewal Plan. It lasts for 14 years, or \$14,000,000, whichever comes first. It was started in 2005.

The Board also requested information on the icons on the Chamber of Commerce website – I found out that their web person died, and they haven't been able to change anything on website for about a year. They are in the process of having a new website designed.

I proctored one test this last month. We don't get many requests for proctoring tests anymore. So much is done online now. I participated as a panel member for a LEO meeting in Prineville on successful

partnering. It was a very good meeting and we shared ideas and resources that we all use. I finished up all the requirements for the Gates grant (4 new public computers). I expect the money to arrive sometime this month. I went to the Family Finders annual gathering. They expressed their appreciation for all that the library does for them. I also attended the gathering at Great Earth sponsored by the Jefferson County Cultural Coalition where the Community Read group was granted \$1800. I also attend regular weekly Rotary meetings and went to the Cherry Tree Auction. The library donated a basket of paperback books, hot chocolate & cookies, as well as a first edition of "Gone with the Wind." The basket sold for \$32 and GWTW sold for \$90. I also continue to attend Coffee Cuppers on Friday mornings and promote library programs there.

Holly Booren has agreed to serve on the Budget Committee.

Spanish Services Report

The month of February went super fast! In general it was a good month for me. I was able to catch up in a few projects that were waiting in turn.

I placed two orders of children's books and got them ready so they can be sent to Deschutes. A lot of Latinos have been coming to sign up for computers...get GED books and get audio books to learn English.

Spanish Story times have been going really well. We've had pretty steady attendance. (10 to 12 kids and about the same for adults).

In March we are starting our "Loco Wednesdays" so I'm getting ready for that.

Patrick has been shifting books in the children's area in order for me to have more room for my Spanish collection and looks like we finally got it to work!

I appreciate his interest in seeing our Spanish collection grow and expand.

Yirah Marrero

Spanish Services Coordinator