Board members present: Guy Chittenden, Karen Esvelt, Susan Stovall, and Bill Vollmer
Absent: Stephen Hillis
Library Director: DeRese Hall
Secretary: Suzanne Britton

1. Call to Order
The meeting was called to order at 4:01 p.m. by board vice-chair Susan Stovall.

2. Agenda
It was moved by Bill Vollmer and seconded by Guy Chittenden to approve the agenda with flexibility. The motion passed unanimously.

3. Public Comment
None

4. Accept Minute Summary
Vollmer moved and Chittenden seconded to approve the regular board meeting summary of July 11, 2017. Motion passed unanimously.

5. Financial Review
It was moved by Vollmer and seconded by Karen Esvelt to accept the financial review as presented. Motion passed unanimously.

6. Executive Session
None

UNFINISHED BUSINESS
7. Library eclipse schedule
It was decided to close the library on Monday, August 21, 2017. There will be no other extra days that the library will close. This was a consensus of the board.

8. Special meeting/work session
It was the consensus of the board to hold a special meeting/work session on Tuesday, August 15, 2017. New library facilities would be discussed.

9 Unpaid leave of absence
The first reading of the policy amendment regarding leave of absence was presented. Vollmer moved to accept the first reading of the revised version and Chittenden seconded. Motion passed unanimously.

NEW BUSINESS
10. Annex Security
Stovall mentioned that the door to the basement did not feel very secure to her. After examining the area, discussion ensued in regards to both the door and the lights. Professional opinions will be sought out and appropriate measures taken.
11. Rental Issues
Landscaping on the rentals is not being properly maintained. It was suggested that property management be contacted about doing a spring clean-up and yearly weed kill. Mowing on a regular basis might also be considered even if the library needed to cover the cost.

12. BOARD GOVERNANCE
Governing style from page 11: the board reviewed and is in compliance.

Board Job Description from page 3: Chittenden has concerns about two weaknesses. One is that the information being received is only coming from the director and is this meeting the job description. The board is to think about possible changes for the future. At this time the board is in compliance, but there are limitations. All present board members are in agreement.

13. EXECUTIVE LIMITATIONS
The board is in compliance with Financial Condition & Activities from page 18 and Financial Planning & Budgeting from page 19.
Global Executive Constraint: the board is in compliance.

14. DIRECTOR and YOUTH SERVICES REPORTS/STATS
Cards were signed and will be sent to Kathie Olson and Laurice Ochs. Olson recently retired from the Endowment Foundation and Ochs is a long time library supporter who is having serious health issues. The board wished to express gratitude for their service.

15. UPCOMING DATES
New library hours will begin September 1. The new hours will be 9-7, Monday thru Thursday. The meeting times for any upcoming special meeting/work session for the board will be at 1:00 or 4:00 pm.
The next regular board meeting will be September 12th at 4 pm.

21. Adjournment
It was moved and seconded (Vollmer/Esvelt) to adjourn the meeting at 5:22 p.m. The motion passed unanimously.

Respectfully submitted, Suzanne Britton