JEFFERSON COUNTY LIBRARY DISTRICT
SPECIAL MEETING/WORK SESSION SUMMARY
January 22, 2019

Board members present: Karen Esvelt, Stephen Hillis, and Susan Stovall
Library Director: DeRese Hall

1. Call to Order
The meeting was called to order at 1:00 p.m. by Board Chair Stephen Hillis. There was no public comment.

2. Unfinished Business
None

3. New Business
Library Director Search
Board Chair Stephen Hillis distributed application packet information to those present. The packets contained several pages of documents regarding the upcoming director search. Included were: a director search agenda, a listing of criteria for selecting the new director, a document entitled “Hiring a New Director”, the Library Director Application Packet, the Supplemental Questionnaire, and the JCL Director Interview Questions. The packet also included a printed calendar so the entire board would be on the same page for upcoming events.

Per board consensus, changes were made to these documents as deemed necessary. The original documents, along with those that were changed and finalized, will be attached to these minutes and placed in the Minutes and Public Records notebook. This discussion concluded with dates to be added on the calendar.

4. Upcoming Dates
Post director vacancy the week of January 28.
Interview questions to be discussed and chosen at the February board meeting.
Tuesday, February 12 at 2:00, is the next regular board meeting.
Friday, February 15 is the closing date for applicants.
Tuesday, February 19 at 2:00 is the director search meeting.
Friday, March 1 is the desired start date for the new director.

5. Other
None

6. Adjournment
Board Chair Stephen Hillis adjourned the meeting at 2:42 p.m.

Respectfully submitted,
DeRese Hall