Board members present: Karen Esvelt, Stephen Hillis, Susan Stovall, and Bill Vollmer
Absent: Guy Chittenden
Library Director: DeRese Hall
Secretary: Suzanne Britton

1. Call to Order
The meeting was called to order at 3:00 p.m. by Board Chair Stephen Hillis.

2. Approve Agenda
It was moved by Bill Vollmer and seconded by Karen Esvelt to approve the agenda with flexibility. The motion passed unanimously.

3. Public Comment
Board Chair Stephen Hillis advised those in attendance that there would be no response to comments that were made during public comment - the board is to speak with one voice and there wasn’t opportunity at the current time for discussion amongst the board. As per policy, the summary of this portion of the meeting will reflect the names of any speakers and the general substance of any comments.

At this time Pat Dinsmore expressed her dismay at the resignation of the Youth Services Specialist. One of her concerns was with the chain of command at the library stating that employees felt as if they couldn’t speak directly with the board and, in her opinion, the board needed to do a better job at being more aware of what was going on at the library. She brought up a past issue that concerned her personally during the time when she was a former employee with the district. She felt that the director did not handle her situation correctly and that the board and director didn’t follow through with the larger issue of employee relationships. The board thanked Dinsmore for coming and that concluded Public Comment.

At this time a five minute recess was taken to adjust for recording issues. The board meeting then resumed.

4. Accept Minute Summary
It was moved by Susan Stovall and seconded by Esvelt to accept the minute summary of September 11, 2018. Motion passed unanimously.

5. Financial Review
It was moved by Vollmer and seconded by Esvelt to accept the financial review as presented. Motion passed unanimously.

6. Executive Session
The board moved into executive session under ORS 192.660(2)(b) discipline of public officers and employees at 3:09 p.m. and moved back into regular session at 4:17 p.m. While in executive session the board discussed personnel issues and several motions resulted.

It was moved by Esvelt and seconded by Vollmer to accept the results of the staff interviews conducted by Stephen Hillis and Susan Stovall. Motion passed unanimously.

It was moved by Vollmer and seconded by Stovall to accept the complaint and investigation report. Motion passed unanimously.
It was moved by Vollmer and seconded by Stovall to accept the response to Pat Dinsmore’s letter. Motion passed unanimously.

It was moved by Esvelt and seconded by Vollmer to accept the response letter to Dion Hryciw. Motion passed unanimously.

It was moved by Vollmer and seconded by Esvelt to authorize the director to explore methods of establishing timekeeping for the staff. Motion passed unanimously.

7. UNFINISHED BUSINESS
New Facility
There will be a WCC meeting on Friday October 12, 2018. Hall will attend along with either Stovall or Hillis. It was determined that there was no need for additional architect involvement at this time.

Updated Purchasing Policy
Copies of the updated purchasing policy were distributed to each board member.

8. NEW BUSINESS
Job share information
The youth services position is now a job share position. Laura Jones and Star Todd will each bring their own strengths to the library position along with new ideas for collections and programming. There are some internal issues to work out but this new arrangement is expected to have a wonderful outcome for the youth and teens in the library district.

9. Governance
Chair/Vice Chair Roles
The board agreed that the library is in compliance with page 8 of the policy.

10. Executive Limitation
Financial Condition and Activities / Financial Planning and Budgeting
The board agreed that the library is in compliance with page 18 and 19 of the policy.

11. Linkage
Monitoring Library Director’s Performance
The board agreed that the library is in compliance with page 26 of the policy.

12. Director and Youth Services Reports/Stats
No additional comments.

13. Library Closures
Tuesday, October 23, the library will be closed for staff day with DPL and CCL.
Monday, November 12, the library will be closed for Veterans Day.

14. Upcoming Dates
Monday, November 19, is the next regular board meeting.

15. Agenda/Budget Additions
None

16. Other
Board Bylaws
On page 19 of the bylaws there was a typo in section b that needed changed to “ORS 192.660(2)(b)”.

17. Adjournment
It was moved and seconded Vollmer/Esvelt to adjourn the meeting at 4:40 p.m. The motion passed unanimously.

Respectfully submitted,
Suzanne Britton