



Jefferson County Library
 241 SE 7th Street
 Madras, OR 97741
 (541) 475-3351
<http://www.jcld.org>

Computer / Internet Policy

Approved by the Jefferson County Library District Board.

The Jefferson County Library's mission is to provide educational, recreational and vocational material to respond to the needs of the citizens of Jefferson County. We are pleased to provide computer and Internet access to the public. The library does not monitor the computers and has no control over information accessed through the Internet. Valuable information is available through the Internet, but not all sites are accurate, complete, current or free. Many sites may carry information some consider as inappropriate. As with other library materials, restriction of a child's access to the Internet is the responsibility of the parent or guardian.

1. To use the computers, users must sign in at the front desk for an assigned computer.
To Sign up users must show their library card or photo ID.
 Do not change computers. To use the Internet, **users under 17** must have a parental permission.
 2. Each user is limited to ONE hour per day of computer time.
 3. Reservations for the computers can be made up to one day in advance. Reservations will be held for 10 minutes after the appointment.
 4. No more than ONE person at a computer station at a time.
 5. Foul language will not be tolerated.
 6. Staff members are sometimes available for minimal instruction.
 7. Notify the front desk if technical difficulties are encountered.
 8. **CHARGES:**
 - Printing - The first 10 BLACK & WHITE pages are **free**. After that the charge is **10¢** per page.
 - Printing - COLOR pages are **\$1.00** per page.
 - Headphones are **\$ 3.00** each.
 - Preformatted 3.5-inch floppy disk **50¢** each.
 - Blank CD-R disc's are **\$1.00** each.
 - **These items must be paid for at the counter.**
 9. The library requires responsible and ethical use of the computers including:
 - No sending, receiving or displaying text or graphics, which may reasonably be construed as obscene.
 - Make only authorized copies of copyrighted or licensed software or data.
 - Do not use resources for unauthorized, illegal or unethical purposes.
 - Respect the privacy of others by not misrepresenting yourself as another user.
 - Do not attempt to modify (or gain access to) files, passwords, or data belonging to others, or any other computer system.
 - Use equipment without damaging or altering software or hardware components of any network or database. Patrons will be held financially responsible for damages incurred.
 10. Library computer use has priority over patron use.
 11. An adult must accompany children under 8.
- **Anyone who violates the computer/Internet policy can be asked to leave and/or forfeit library privileges. The Library will decide duration of the disciplinary action.**
 - **Users under 17 must have parental permission before they can access the computer.**

Thank-you.