**District Board Meeting**

**Tuesday December 10 @ 2 pm**

**Rodriguez Annex**



**Agenda**

I. Call to Order Hillis

II. Acceptance of Agenda and Establishment of a quorum All

III. Public Comment

IV. Accept Minutes All

– Regular Meeting – November 12, 2019

V. Auditor’s Report

VI. Library Department Spotlight – Postponed until January

VII. Financial Review All

VIII. Old Business

1. RFID Update Innes

2. Board Governance Refresher – Survey Monkey

3. Grant Updates Innes/Schlie

4. Family Finders Transfer – Formally accept donation from Family Finders

IX. New Business

1. Policy Review All

A. Monitor – Board Governance: Board Committee Principles (p. 2)

B. Monitor – Communication and Support to the Board (p. 17))

C. Policy Overview – Board Bylaws/**Operations**/Personnel/or Purchasing

D. Circulation Policy Review/Update

2. 2020 Insurance Policies – Liabilities and Auto

3. HR Considerations

A. Director Job Description, Staff Organization, Celebrating

X. Reports

1. Director Report Innes

2. Department Reports All

3. Property Summary Informational

4. Film Committee Hillis

XI. Adjournment Hillis

Mission Statement: The Jefferson County Library District exists for the use, education, and enjoyment of all citizens and visitors of the Library District. The Library provides access to diverse theories, ideas, and opinions in a variety of formats, supports developing readers and lifelong learners, and offers information, courteous services, and quality programs in a safe and welcoming environment. Meeting location is accessible to persons with disabilities. Requests for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Library Director at (541) 475-3351.