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**BOARD OF DIRECTORS MEETING**

**Tuesday, May 13, 2025 @ 4:30 pm**

**241 SE 7th St, Madras, OR 97741**

Board members present: Susan Stovall, Tiffany Turo, Stephen Hillis, Tess Ballard, Karen Esvelt

Staff present: Jane Innes, Laura Jones, Kristin Peterson

**Minutes**

1. **Call to Order**
2. **Acceptance of Agenda and Establishment of a Quorum** – Tiffany Turo moved and Stephen Hillis seconded to accept the agenda with flexibility. Motion carried. There is a quorum.
3. **Public Comment** - None
4. **Presentations** - None
5. **Review/Approval of Minutes** – April 8, 2025 Board Meeting – Karen Esvelt moved and Hillis seconded to approve the minutes from the last board meeting. There was no discussion; motion carried. The minutes stand approved.
6. **Finance Report -** Monthly financials as of April 30, 2025 – Jane Innes went through the finance report and highlighted the lines that are close to 100%. Hillis moved and Turo seconded to accept the financials as presented. Motion carried.
7. **Old Business**
   1. Bond/Building expansion update – The board and Innes discussed final steps and considerations for the upcoming special district election.
8. **New Business**
   1. Policy Monitoring – The board discussed and agreed they are in compliance with the following policies:
      1. Executive Limitations: Treatment of Staff
      2. Executive Limitations: Collection Development
9. **Library Activities Report and Update**
10. **Executive Session** – Hillis moved and Turo seconded that the Board move into Executive Session to discuss the Library Director’s annual contract review/renewal/negotiation in accordance with ORS 192.660(2)(i). Motion carried. The board moved into executive session at 5:10 pm, and exited at 5:41 pm. No decisions were made.
11. **Ending Remarks**
12. **Adjourn** – Stovall adjourned the meeting at 5:43 pm.

Respectfully submitted,

Kristin Peterson

JCLD Executive Assistant and Acting Secretary to the Board