



District Board Meeting September 2021 Minutes

Attending

Board: Guy Chittenden, Royce Embanks, Karen Esvelt, Stephen Hillis, Susan Stovall

Absent: Royce Embanks

Staff: Jane Ellen Innes, Laura Jones

I. Call to Order

Chairperson Karen Esvelt called the meeting to order at 3:35 pm

II. Acceptance of Agenda and Establishment of a Quorum

A quorum was present. Susan Stovall moved; Stephen Hillis seconded to approve the agenda with flexibility. Motion passed unanimously.

III. Public Comment

None.

IV. Review/Approval Minutes

The chair tabled the review/approval of minutes until the October meeting.

V. Finance Report

The Board asked Innes to review the credit card policy. Susan Stovall moved to accept the month-end financials as presented. Hillis seconded the motion. Motion passed unanimously.

VI. Old Business

A. Governing Style. Stovall moved, Hillis seconded, to accept the revisions as presented and to remove the first four words from item 4. Motion passed unanimously.

B. JCLD/509J Partnership. The Library intends to provide access to its online resources only and is looking for a proxy solution for accessing the student portal.

VII. New Business

1. Resolutions accepting grants

Resolution 21-02

Stovall moved; Hillis seconded to approve Resolution 21-02, accepting \$145,794.92 from the State Library of Oregon LSTA Grant. These funds will be used exclusively for this project.

Resolution 21-03

Stovall moved; Hillis seconded to approve Resolution 21-02, accepting \$92,000.00 from the Oregon Community Foundation K-12 Summer Learning Fund. These funds will be used exclusively for this project. Motion passed unanimously.

B. Supplemental Budget

Innes reported that the additional grant income requires modifications to the 2021-22 budget to acknowledge these funds, received after the 2021-22 budget was approved.

C. Authorization for the Director to spend over \$5000.

Stovall moved; Hillis seconded to approve spending up to \$35,000 to purchase a vehicle for the Library. Motion approved unanimously.

D. Current month policy review

The Board reviewed the following policies and determined they complied.

Executive Limitations | Global Executive Constraint
Linkage | Accountability of the Library Director
Linkage | Global Board-Director Linkage

E. WIFI hotspot policy first read

Innes presented a draft hotspot policy for discussions. After making modifications, it will return to the Board for a second reading and approval

IX. Reports

The Board reviewed the Team report, Facilities Report, and Property Report. A.

X. Other Business

None.

XI. Adjournment

With no further business before the Board, Hillis moved that the meeting adjourn. Chittenden seconded, and the meeting ended at 4:48 pm. Approved unanimously.

Respectfully submitted,



Jane Ellen Innes
Secretary to the Board